



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

February 6, 2017

**NOTICE TO PROSPECTIVE BIDDERS**

The North Carolina Department of Transportation is requesting bids for the following project in Division One:

**DA00341 – Installation of Ornamental Plant Beds and Trees in Camden County**

**WBS Element: 34430.3.4**

**The Date of Availability for this Contract is April 3, 2017**

**The Completion Date for this Contract is June 30, 2020.**

**Disadvantaged Business Enterprise Goal = 0%**

Any firm that wishes to bid as a prime contractor shall be prequalified as a Bidder or PO Prime Contractor prior to submitting a bid. Information regarding prequalification can be found at:

<https://connect.ncdot.gov/business/Prequal/Pages/default.aspx>

If you are unsure as to whether your firm is currently prequalified by the Department by the Contractual Services Unit, a search of the Directory of Transportation Firms can be performed at the website below: <https://apps.dot.state.nc.us/vendor/directory/>

**The proposal with the bid sheet still attached** shall be placed in sealed envelope and shall have been delivered to and received in the Division Engineer's Office at 113 Airport Dr., Edenton, NC 27932, Attn: Barry Hobbs, P.E. by 2:00 pm on Wednesday, March 1, 2017. Bids must be submitted on the official bid sheet included in the proposal. The following statement must be prominently displayed on the front of the envelope:

**QUOTATION FOR DA00341 – INSTALLATION OF ORNAMENTAL PLANT BEDS AND TREES IN CAMDEN COUNTY, TO BE OPENED AT 2:00 PM ON WEDNESDAY, MARCH 1, 2017.**

Bid packages are available at [https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let\\_type=1](https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=1). The proposal shall be printed, stapled and returned in its entirety at the bid opening.

**Electronic bidding is acceptable.**

**As of June 22, 2016 Division 1 can accept electronic bids through Bid Express®.**

**Electronic Bid Preparation with Manual Delivery is also acceptable. If you wish to submit your bid this way, please download the EBS file and the DBE file. Please submit a CD or USB flash drive of your electronic bid along with a printed, signed copy of your bid attached to the proposal.**

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION ONE  
113 AIRPORT DRIVE, SUITE 100  
EDENTON, NC 27932

*Telephone:* (252) 482-1850  
*Fax:* (252) 482-8722  
*Customer Service:* 1-877-368-4968

*Location:*  
113 AIRPORT DRIVE, SUITE 100  
EDENTON, NC 27932

*Website:* www.ncdot.gov

**MANDATORY PRE-BID CONFERENCE AND PROPOSAL REVIEW:**

**In order to bid on this contract, all prospective bidders shall attend a Mandatory Pre-Bid Conference to be held at the NCDOT Roadside Environmental Office, 427 Ocean Highway N., Hertford, NC, 27944, at 10:00 A.M. on February 17, 2017. Please contact Barry Hobbs-(252) 482-1850 for any further information**

If you have any questions or need additional information concerning this project, please contact Barry Hobbs at (252) 482-1850.

Sincerely,

DocuSigned by:  
  
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W. B. Hobbs, PE  
Division Project Manager

WBH/ces

Cc: A. W. Roper, PE  
C. S. Mebane, PE  
P. P. Mansfield